

Details of documents and evidence to be presented before attending the e-shareholders' meeting

1. In case the shareholder attends the meeting in person:

- Shareholders can study the method to access the e-shareholders' meeting as detailed in the manual for e-shareholders' meeting (Enclosure 10)

2. In case the shareholder attends the meeting via proxy:

- Any shareholder represented by proxy shall appoint only one proxy to attend the meeting and vote in accordance with a form of proxy instrument attached hereto. Shareholders (other than shareholders who are foreign investors and have appointed a custodian in Thailand to be their share depository) may choose to use either Proxy Form A or Form B (Enclosure 9). In any case, only one type of the proxy forms can be chosen.
- The shareholder represented by proxy may express his/her intention to approve, disapprove or abstain the vote on each agenda by using the Proxy Form whereby the proxy shall vote in accordance with the intention of such shareholder.
- The shareholder represented by proxy must correctly and completely fill in, sign by a shareholder and a proxy, and affixed with THB 20 duty stamp, which must be crossed out and dated upon appointment of the proxy. For convenience, the Company will provide duty stamps for those who attend the meeting by proxy.
- In this regard, the Company kindly requests shareholders to submit the completed Proxy Form and evidence as required within 29 April 2021. Once your proxy form is verified by the Company, username, password, and OTP used for logging in will be sent to the proxy's given email. The online registration will be open from 12.00 hours on the Meeting date onwards.

Required documents for the appointment of proxy:

- Proxy instrument which is completely filled in all items together with duly signed by grantor and proxy.
- In case of Thai individual shareholder, certified true and correct copy of the grantor's citizen identification card or civil servant identification card are required to be presented.
- In case of foreign individual shareholder, certified true and correct copy of the grantor's certification of alien registration or passport or documents used in lieu of passport are required to be presented.
- Relevant documents, if the shareholder is a juristic person:
 - Thai juristic person: (1) A copy of Affidavit issued by Ministry of Commerce or competent authority not exceeding 6 months, certified true and correct by the authorized director(s) of such juristic person (2) Certified true and correct copy of citizen identification card or civil servant identification card the authorized director(s) who sign certified true copy.

- Foreign juristic person: (1) A copy of Certificate of Incorporation of Affidavit certified true and correct by the authorized director(s) of such juristic person certified by competent authority or notary public not exceeding 1 year.
- In the case of foreign institutional investors which appoints commercial bank as Custodian and have passed the Know Your Customers (“KYC”) and Customer Due Diligence (“CDD”) processes of the Custodian bank, the Custodian bank is entitled to the rights as confer by letter of proxies from shareholders without any further identification documents of the shareholders.
- Any shareholder may be represented at the 2021 Annual General meeting of shareholders by proxy or by appointing the following Company’s Independent Director to vote on his/her behalf:

Mr. Kittisak Bencharit (Independent Director and member of the Audit Committee)

Office of Company Secretary and Shareholder Engagement, Finansia Syrus Securities PLC
719 MINT TOWER, 8th floor, Wang Mai Sub-district, Pathum Wan District, Bangkok 103300

- Shareholders who would like to appoint an independent director of the Company as a proxy shall submit the Proxy Form that has been completed to the Company Secretary via E-mail address: companysecretary@fnsyrus.com or by post to the Office of the Company Secretary and Shareholder Engagement, Finansia Syrus Securities Public Company Limited, 719 MINT TOWER, 8th floor, Wang Mai Sub-district, Pathum Wan District, Bangkok 10330 or fax to 02 658 9110 within 29 April 2021.

3. In case of shareholder deceases

A state administrator shall present in the meeting in person or by proxy. Court’s order appointing state administrator certified by the competent officer and issued not exceeding 6 months before the date of the meeting shall be presented.

4. In case the shareholder is a minor

Parent or legal guardian of the shareholder shall present in the meeting in person or by proxy. Copy of House Registration of the shareholder shall also be presented.

5. In case the shareholder is incompetent or quasi-incompetent

A guardian or custodian of the shareholder shall present in the meeting in person or by proxy. Court’s order appointing guardian or custodian certified by the competent officer and issued not exceeding 6 months before the date of meeting shall be presented.